

## TOOL 06 – PARTICIPATION EVALUATION FORM – PARTICIPANT’S EVALUATION

1. At which event did you participate?

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2. Overall, how would you rate this event?

Very good ☐

Good ☐

Average ☐

Poor ☐

Very poor ☐

3.

Evaluation question	I fully understand	I partially understand	I don't understand	I am not sure	Comment
How well do you think you understood the following aspects of the event?					
Background of the event					
Goal(s) of the event					
Activities involved					
The way decisions and solutions were reached					

4. If there was something you did not understand, what could have been done to help you improve your understanding?

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5. Were you provided with the support you needed to participate effectively?

Before the event Yes ☐ No ☐ Not applicable ☐

During the event Yes ☐ No ☐ Not applicable ☐

If your answer is no, what could be improved next time?

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6. Do you feel that your views were heard?

Yes ☐ No ☐ Not sure ☐

If your answer is no, please explain why you feel this way.

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7. Are you informed about how and when you will receive feedback on this event?

Yes ☐ No ☐

8. Please let us know if you have any additional comments or suggestions about the event.

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